

Lehigh Presbytery  
**Operating Budget**  
 Approved November 15, 2016

	2016	2016	2017	COMMENTS
OPERATING INCOME	Year to Date	Annual Budget	APPROVED	
4001a · Presbytery Per Capita Income	64,872.93	147,774.88	129,857.04	assumes 6849 members
4001b · G.A Per Capita Income	25,255.91	56,005.92	51,367.50	
4001c · Synod Per Capita Income	8,128.75	18,091.80	15,752.70	
4002 · Previous Year's Per Capita (Pby/GA/Synod)	-	2,500.00	1,500.00	
4700 · Miscellaneous Income	56.30	2,000.00	150.00	
<b>TOTAL INCOME</b>	<b>98,313.89</b>	<b>226,372.60</b>	<b>198,627.24</b>	
OPERATING EXPENSES	Year to Date	Annual Budget	APPROVED	
5000 · Per Capita Expenditures				
5001 · G.A. Per Capita Payment	9,696.20	56,005.92	51,367.50	
5002 · Synod Per Capita Payment	3,107.98	18,091.80	15,752.70	
5003 · Previous Year's Per Capita Payment	-	10,000.00	1,500.00	
	<b>12,804.18</b>	<b>84,097.72</b>	<b>68,620.20</b>	
5100 · Admin. Personnel Expenses				
5110 · Office Manager				
5111 · Salary	21,307.65	42,615.30	43,893.76	3% increase
5112 · Med/Pen/D&D (23%/11%/1%)	7,616.88	15,233.84	16,240.69	
5113 · Medical Supplement (2%)	645.19	852.31	877.88	
5115 · FICA (SS & Medicare) Payroll Tax (7.65%)	1,630.04	3,260.07	3,357.87	
	<b>31,199.76</b>	<b>61,961.52</b>	<b>64,370.20</b>	
5130 · Stated Clerk				
5131 · Salary	15,374.97	30,750.00	31,672.50	3% increase
5132 · Expenses-Stated Clerk	1,874.46	2,000.00	2,500.00	
5134 · FICA (SS & Medicare) Payroll Tax (7.65%)	1,176.18	2,352.38	2,469.99	
	<b>18,425.61</b>	<b>35,102.38</b>	<b># 36,642.49</b>	
5180 · Additional Staff Expenses				
5181 · Staff Mileage	88.65	1,000.00	750.00	
5184 · Payroll Expenses	-	-	-	
	<b>88.65</b>	<b>1,000.00</b>	<b># 750.00</b>	
5200 · Building & Utility Expenses				
5210 · Shared Bldg Expenses-FPC, Atwn				
5211 · Water & Sewer	61.69	120.00	120.00	
5212 · Gas/UGI	76.82	100.00	100.00	
5213 · Trash/Snow Removal	1,608.93	1,000.00	2,000.00	
5214 · Property Insurance	500.00	650.00	650.00	
5217 · HT Lyons Preventative Maint. Contract	287.28	500.00	500.00	
5220 · Electricity	748.85	1,800.00	1,800.00	
5230 · Telephone	807.78	1,380.00	1,600.00	
5250 · Building Repairs	-	-	-	
	<b>4,091.35</b>	<b>5,550.00</b>	<b># 6,770.00</b>	
5300 · Office Expenses				
5310 · Office Supplies	442.91	1,400.00	1,200.00	
5320 · Copy Machine	-	1,250.00	1,200.00	maintenance only
5330 · Postage & Shipping	864.65	1,500.00	1,200.00	
5340 · Misc. Expenses (including Staff Meals @ Pby. Mtgs.)	427.93	850.00	750.00	
5352 · Planning Calendars	161.70	250.00	250.00	
5353 · Books of Order & Confession	(51.00)	75.00	225.00	Added- will order in 2017
5354 · Miscellaneous Non-Budgeted	-	2,160.00	-	
	<b>1,846.19</b>	<b>7,710.00</b>	<b># 4,825.00</b>	
5400 · Equipment and Maintenance				
5410 · Furniture/Non-Comp Equip Purch.	-	250.00	250.00	
5420 · Computer Purchases & Repair				
5422 · Software Purchases & Renewals	-	450.00	400.00	
5423 · Hardware Purchases & Repairs	-	750.00	750.00	
5430 · Internet & Website Services	599.70	1,200.00	1,200.00	
5440 · Non-Computer Equipment Repair	-	200.00	200.00	
5450 · Deferred Replacements	-	-	-	
	<b>599.70</b>	<b>2,850.00</b>	<b># 2,800.00</b>	

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OPERATING EXPENSES	Year to Date	Annual Budget	2017 APPROVED	
<b>5500 · Presbytery Business Expenses</b>				
5510 · Treasurer Expenses	-	-	-	
5520 · Moderator Expenses	-	1,200.00	500.00	
<b>5530 · Committee Expenses</b>				
5531 · Presbytery Council Expenses	791.20	-	800.00	
5533 · C.P.M. Expenses	-	1,850.00	750.00	
5534 · C.O.M. Expenses	698.73	-	1,000.00	
5570 · Legal Fees	-	1,500.00	150,000.00	guesstimate
5580 · Audit	-	7,500.00	5,500.00	review instead of audit
5590 · Payroll Service	193.00	600.00	-	
5591 · Bookkeeping Service	3,300.00	6,000.00	7,200.00	increase for 2017
	<b>4,982.93</b>	<b>18,650.00</b>	<b># 165,750.00</b>	
<b>5600 · Insurance</b>				
5610 · Property, Liability, etc.	500.00	2,750.00	2,750.00	
5620 · Workers' Compensation	-	3,500.00	3,500.00	
5630 · Umbrella Insurance	3,000.00	3,200.00	3,500.00	
	<b>3,500.00</b>	<b>9,450.00</b>	<b># 9,750.00</b>	
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<b>TOTAL EXPENSE</b>	<b>77,538.37</b>	<b>226,371.62</b>	<b>360,277.89</b>	
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<b>NET INCOME(LOSS)</b>	<b>20,775.52</b>	<b>0.98</b>	<b>(161,650.65)</b>	
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			(150,000.00)	
			(11,650.65)	deficit excluding legal fees
			210,277.89	total 2017 operational expense less legal fees